

FOR GOD



# ST THERESA'S CONVENT SCHOOL

IN  
PEACE AND JOY

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[www.facebook.com/St Theresa's Convent School Coronationville](https://www.facebook.com/StTheresa'sConventSchoolCoronationville)

## **2021 School Fee Structure**

The payment for the *extra levy for 2021* which are for all students, are due **no later than the end of January 2021.**

### ***Grade 00 – 3: R2400***

This sum covers printing, work books, exercise books, stationery, photocopying, school day trips (with Covid 19 the trips are coming to our school), school photograph, and educational shows at school; sanitizers for desk and chairs; hand sanitizers ( can be used at any time of the day); tissues.

### ***Grade 4 – 7: R2200***

This sum covers printing, retreats, sporting activities (covid 19 Friendly) that your child will take part in during the year, exercise books, photocopying, day school trips (with Covid 19 the trips are coming to our school), school photograph, and educational shows; sanitizers for desk and chairs; hand sanitizers ( can be used at any time of the day); tissues.

***Payment of this money is essential and parents are urged to pay it by the end of November 2020 or December 2020, the latest being January 2021.***

**Failure to pay the Levies timeously would mean your child will be excluded from all the above, hence we urge parents to pay this with immediate effect.**

The first school payment for next year is due on the 01 January 2021.

Please ensure that fees are paid and kept up to date.

	Fees per annum	10 monthly payments
Paid in full	R 20 050.00	R 2005.00 pm
Early Payment 5%	R19 047.50	By end of January 2021
Sibling Discount 7%	R18 646.50	R 1864.65 pm

**Please note that the levy is not included in the fees.**

- If fees are paid up in full before the end of January 2021 a 5% discount is offered.
- We offer a discount for siblings i.e. The first child pays full fees but a 7% discount is allowed for the second and all subsequent siblings i.e. R18 646.50
- **We know that 2020 has been a tough year financially and therefore we have decided to keep our fees the same as 2020 with 0% in increase.**

**Banking Details :**

**Standard Bank**

Fordsburg Branch

Branch Code: 005205

**Account Number: 002 541 955** REFERENCE:

(child's name and surname)



**FINANCIAL POLICY**

To be completed and signed by the person(s) responsible for the payments of school fees and levies.

Full name(s) and surname \_\_\_\_\_

Identity Number(s) \_\_\_\_\_

Residential address \_\_\_\_\_

\_\_\_\_\_ Code \_\_\_\_\_

Employer Name \_\_\_\_\_

Employer Address \_\_\_\_\_

\_\_\_\_\_ Code \_\_\_\_\_

Work Number \_\_\_\_\_ Home Number \_\_\_\_\_

Cell Number \_\_\_\_\_ Email Address \_\_\_\_\_

**PAYMENT OF FEES:**

1. I hereby assume full responsibility for the payment of any fees and charges that may fall due as a result of the admittance to St. Theresa's Convent School, of the pupil whose details appear on this application form.
2. I acknowledge that school fees are payable in advance by the 1st of each month – from January to October (ten months in equal instalments)
3. I acknowledge that one terms notice (3 months) is required in writing or a terms fee (payment) is required in lieu of notice if a child is withdrawn from STC. If a learner leaves during the school term for any reason, whatsoever both at the insistence of the Principal or Parents, the balance of the fees for that term will be forfeited and a terms fees in lieu of notice will be payable.
4. I acknowledge that should any one instalment payable in terms hereof not be paid by the due date, then the balance outstanding at the date of the next statement , shall immediately become due and payable by me and that no indulgence or grant time by STC shall be deemed a waiver of its rights hereunder.
5. I choose the residential address set out above as my domicillium citandi et executandi for the service on me by STC of all notices, processes and other communications.
6. Should your child find an alternative school, please notify the school by the end November. Or you will be held liable for a terms fee (3 months).

**UNDERSTAND AND AGREE THAT**

7. R600 of the deposit is non- refundable and will be forfeited should the parent(s) / guardian(s) decide for whatever reason(s), not to send the learner to STC.
8. School fee refunds will only be given if parent(s) / guardians are withdrawing the learner from STC after the appropriate notice has been given.
9. That in accordance with the rights of an Independent School, should I not meet the terms of payment required, I might be asked to keep the learner at home until the arrears are paid.
10. Accounts that are continually ignored will be handed over to our Debt Collectors for the recovery thereof. All costs incurred thereafter, irrespective of whether STC’s claim is settled before proceedings are instituted, will be for my own account.
11. Fees increase annually and will be announced after each AGM
12. This clause is binding and I will be held liable for the payment of all outstanding fees even if the learner no longer attends the school.

**Late Fee Policy**

Phone calls/ reminders to parents regarding arrears are made by the fee administrator. Letters and an invitation to see the fee administrator/ principal to discuss a way forward and come to an arrangement regarding the arrears. Should a payment not be received or the arrangements are breached, the child will be asked to be kept home until the fees are paid.

- I / we declare that I /we are responsible for the payment of fees and agree to abide by the conditions as set out above and I/we have read and understood the above terms and conditions as set out in this contract and wholly agree to adhere to it.
- I/we hereby consent to STC or its appointed agencies to carry out a credit enquiry to establish whether I/we can meet my/our financial obligations in terms of this agreement and in the event that I/we fail to meet my/our obligations, may record my/our non- performance with the credit bureaux.

Signed at \_\_\_\_\_ this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_

\_\_\_\_\_  
Signature: Father/ Guardian

\_\_\_\_\_  
Signature: Mother/ Guardian

Initial: